

# EMOTIONAL INTELLIGENCE CERTIFICATION



Emotional intelligence is a critical skill needed for individuals to effectively manage employees and lead organizations.

This practical training program will provide participants with the tools and strategies to administer and debrief emotional intelligence assessments and design and deliver emotional intelligence training programs.

**FORMAT:**

Pre-, Intersession, & Post-Work (4-6 hours)  
Four, 3-hour live sessions (12 hours)

**CREDITS:**

16.0 PDCs or CEUs

**PRICE: \$2200**

Includes Training Materials, Assessments, & Certification

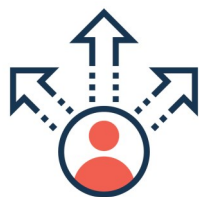
**Introduction: June 1: 9AM-10AM EST**

**Zoom Sessions: June 7, 8, 9, 10: 9AM-12PM EST**

**Emotional Intelligence Certification can enhance:**



Self-Awareness



Decision Making



Teamwork



Stress Management

## TRAINING MATERIALS (included in registration)

*The EQ Edge: Emotional Intelligence and Your Success*, written by Steven J. Stein and Howard E. Book  
EQ-i 2.0 Assessment (and personal debrief)      EQ-i 2.0 Assessment (for future administration)  
EQ-i 2.0 Training Aids      Participant Guide including EQ-i 2.0 Technical Data

## LEARNING OBJECTIVES

**Upon successful completion of this training, participants will be able to:**

- Define, understand, and demonstrate an awareness of emotional intelligence
- Recognize the personal and professional implications of emotional intelligence as it relates to relationship building, decision making, team dynamics, and stress management
- Administer and debrief the EQ-i 2.0 assessment tool
- Apply strategies and techniques for enhancing emotional intelligence

## AGENDA

### Pre-Work:

#### **Introduction to Emotional Intelligence (EQ)**

- Completion of EQ-i 2.0 assessment
- Self-paced online videos—introduction to emotional intelligence and EQ-i 2.0 assessment tool

### Zoom Sessions:

#### **Interpretation & Debrief**

- Review of EQ-i 2.0 assessment tool
- Introduction to Interpretation and Debrief Methods

#### **Debrief & Interpretation Practice Coaching, Mentoring, & Teaching**

- Coaching & Mentoring Strategies
- Designing and Delivering EQ Workshops/  
Trainings

#### **Debrief & Coaching Methods**

- Self-Perception & Self-Expression
- Interpersonal & Decision Making
- Stress Management & Well-Being

### Post-Work:

- Completion of certification exam and individual debrief

## ATTENDANCE POLICY

The program is designed for individual participation; therefore, please do not share a computer or workspace with another person during this workshop. Participants completing this training will receive an emotional intelligence certification and are eligible to receive 16.0 CEU or SHRM PDC credits. Participation in all online sessions at their currently scheduled day and time is mandatory to receive a completion certificate and any applicable credits. In addition to full participation, participants must complete the post course evaluation to receive the completion certificate. To maximize participant learning, active participation is required throughout the training to receive credit for the class. Active participation includes, but is not limited to, participating in virtual classroom activities, discussions, intersession work, and post-course evaluation.

## TECHNICAL REQUIREMENTS

A laptop or desktop with internet capability is required for this training. It is not recommended that a phone, tablet, or iPad is used in lieu of a laptop or desktop.

## PRE-, INTERSESSION, & POST-WORK

**Pre-Work:** Prior to the start of the live sessions, participants are required to watch pre-recorded modules and complete a quiz. The purpose of the quiz is to assess learning while also informing the instructor of concepts that may need reinforcing. A passing grade of 80% or above is required to start the live sessions. If participants do not achieve a passing grade of 80% or above, a second attempt will be provided. Additionally, participants will complete the EQ-i 2.0 assessment tool.

**Intersession Work:** Participants will be provided with additional reading material to reinforce the concepts presented during the live training sessions. Participants are expected to be prepared to discuss the articles during the following live sessions.

**Post-Work:** Upon completion of the training, participants are required to complete an exam to demonstrate their proficiency of knowledge about emotional intelligence and the EQ-i 2.0 assessment tool. Exam details and preparation resources will be provided during the live training sessions. A passing grade of 80% or above is required to receive a certificate of completion and if participants do not achieve a passing grade of 80% or above, a second attempt will be provided. Lastly, a personal debrief of the EQ-i 2.0 results will be provided.

## ABOUT THE INSTRUCTOR

### Dr. Melissa J. Furman, MS, DBA

Dr. Melissa Furman's passion for guiding individuals with career, professional, and leadership development inspired her to launch Career Potential to help individuals achieve and organizations succeed. As the owner and founder of Career Potential, Dr. Furman provides consulting and delivers highly engaging and interactive training sessions.

Dr. Furman previously served as the assistant dean and currently serves as a faculty member at the James M. Hull College of Business at Augusta University in Augusta, Georgia and Georgia Tech Professional Education (GTPE)-Savannah Campus. Her research includes generational diversity, unconscious bias, career and leadership development, emotional intelligence, and assisting technical professionals transition into management roles.

With 20 years of academic training and experience, Dr. Furman is known as a subject matter expert and provides a knowledge of diverse learning styles. Using modern techniques and technology, she delivers engaging, relatable content. She offers individual coaching and organizational consulting services to corporate, non-profit, and government organizations, as well as serves as a speaker at state, national, and international conferences.

Dr. Furman obtained her Doctorate of Business degree and Masters of Science degree in Professional Counseling from Georgia State University and her Bachelor of Arts degree in Psychology from Susquehanna University. She is a National Certified Counselor (NCC) and has obtained multiple certifications to be able to administer assessment tools that measure behavioral styles, emotional intelligence, leadership development, and career development to name a few.

Dr. Furman was recently awarded "Faculty Member of the Year" by the Augusta University Student Government Association, designated as a "Top 10 in 10 Young Professionals to Watch" by the Augusta Metro Chamber of Commerce, and nominated for Georgia Trend Magazine's "Top 40 under 40".



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## REGISTRATION

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Referred By: \_\_\_\_\_

## PAYMENT INFORMATION:

Registration Fee : \$2200

Registration Deadline: May 21st, No Refunds for Cancellation  
(2 or more from the same organization, \$50 discount on each registration)

**Please select payment type:**

Credit Card

Invoice

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Security Code: \_\_\_\_\_

## CONTACT:



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