

TRAINING MATERIALS (included in registration)

The EQ Edge: Emotional Intelligence and Your Success, written by Steven J. Stein and Howard E. Book
EQ-i 2.0 Assessment (and personal debrief) EQ-i 2.0 Assessment (for future administration)
EQ-i 2.0 Training Aids Participant Guide including EQ-i 2.0 Technical Data

LEARNING OBJECTIVES

Upon successful completion of this training, participants will be able to:

- Define, understand, and demonstrate an awareness of emotional intelligence
- Recognize the personal and professional implications of emotional intelligence as it relates to relationship building, decision making, team dynamics, and stress management
- Administer and debrief the EQ-i 2.0 assessment tool
- Apply strategies and techniques for enhancing emotional intelligence

AGENDA

Pre-Work:

Introduction to Emotional Intelligence (EQ)

- Completion of EQ-i 2.0 assessment
- Self-paced online videos—introduction to emotional intelligence and EQ-i 2.0 assessment tool

Zoom Sessions:

Interpretation & Debrief

- Review of EQ-i 2.0 assessment tool
- Introduction to Interpretation and Debrief Methods

Debrief & Interpretation Practice Coaching, Mentoring, & Teaching

- Coaching & Mentoring Strategies
- Designing and Delivering EQ Workshops/
Trainings

Debrief & Coaching Methods

- Self-Perception & Self-Expression
- Interpersonal & Decision Making
- Stress Management & Well-Being

Post-Work:

- Completion of certification exam and individual debrief

ATTENDANCE POLICY

The program is designed for individual participation; therefore, please do not share a computer or workspace with another person during this workshop. Participants completing this training will receive an emotional intelligence certification and are eligible to receive 16.0 CEU or SHRM PDC credits. Participation in all online sessions at their currently scheduled day and time is mandatory to receive a completion certificate and any applicable credits. In addition to full participation, participants must complete the post course evaluation to receive the completion certificate. To maximize participant learning, active participation is required throughout the training to receive credit for the class. Active participation includes, but is not limited to, participating in virtual classroom activities, discussions, intersession work, and post-course evaluation.

TECHNICAL REQUIREMENTS

A laptop or desktop with internet capability is required for this training. It is not recommended that a phone, tablet, or iPad is used in lieu of a laptop or desktop.

PRE-, INTERSESSION, & POST-WORK

Pre-Work: Prior to the start of the live sessions, participants are required to watch pre-recorded modules and complete a quiz. The purpose of the quiz is to assess learning while also informing the instructor of concepts that may need reinforcing. A passing grade of 80% or above is required to start the live sessions. If participants do not achieve a passing grade of 80% or above, a second attempt will be provided. Additionally, participants will complete the EQ-i 2.0 assessment tool.

Intersession Work: Participants will be provided with additional reading material to reinforce the concepts presented during the live training sessions. Participants are expected to be prepared to discuss the articles during the following live sessions.

Post-Work: Upon completion of the training, participants are required to complete an exam to demonstrate their proficiency of knowledge about emotional intelligence and the EQ-i 2.0 assessment tool. Exam details and preparation resources will be provided during the live training sessions. A passing grade of 80% or above is required to receive a certificate of completion and if participants do not achieve a passing grade of 80% or above, a second attempt will be provided. Lastly, a personal debrief of the EQ-i 2.0 results will be provided.

ABOUT THE INSTRUCTOR

Dr. Melissa J. Furman, MS, DBA

Dr. Melissa Furman's passion for guiding individuals with career, professional, and leadership development inspired her to launch Career Potential to help individuals achieve and organizations succeed. As the owner of Career Potential, Dr. Furman utilizes humor and wit to deliver highly engaging sessions at state, national and international conferences in addition to providing consulting and training services.

Dr. Furman is a "practicing academic". She utilizes her research and subject matter expertise related to generational diversity, unconscious bias, career and leadership development, and emotional intelligence to have a positive, practical impact on organizations and individuals alike.

Dr. Furman served as the assistant dean and currently serves as a faculty member at the James M. Hull College of Business at Augusta University in Augusta, Georgia. Dr. Furman has served in a variety of roles at universities such as Emory University, The University of Georgia, GA Tech, UNC-Chapel Hill, and Johns Hopkins University. She obtained her doctorate her Doctorate of Business and Masters of Science in Professional Counseling from Georgia State University and her Bachelor of Arts degree in Psychology from Susquehanna University.

As you listen to her sessions, you will feel her mantra of "develop, achieve, succeed".



EMOTIONAL INTELLIGENCE CERTIFICATION

Introduction: March 4: 9:30AM-10:30AM ET

Training: March 11, 12, 13 & 14: 9:30AM-12:30PM ET

REGISTRATION

Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Alternate Phone: _____

E-mail: _____

Referred By: _____

PAYMENT INFORMATION:

Registration Fee : \$2200

Registration Deadline: February 17th, No Refunds for Cancellation
(2 or more from the same organization, \$50 discount on each registration)

Please select payment type:

Credit Card

Invoice

Credit Card #: _____

Expiration Date: _____

Security Code: _____

CONTACT:

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